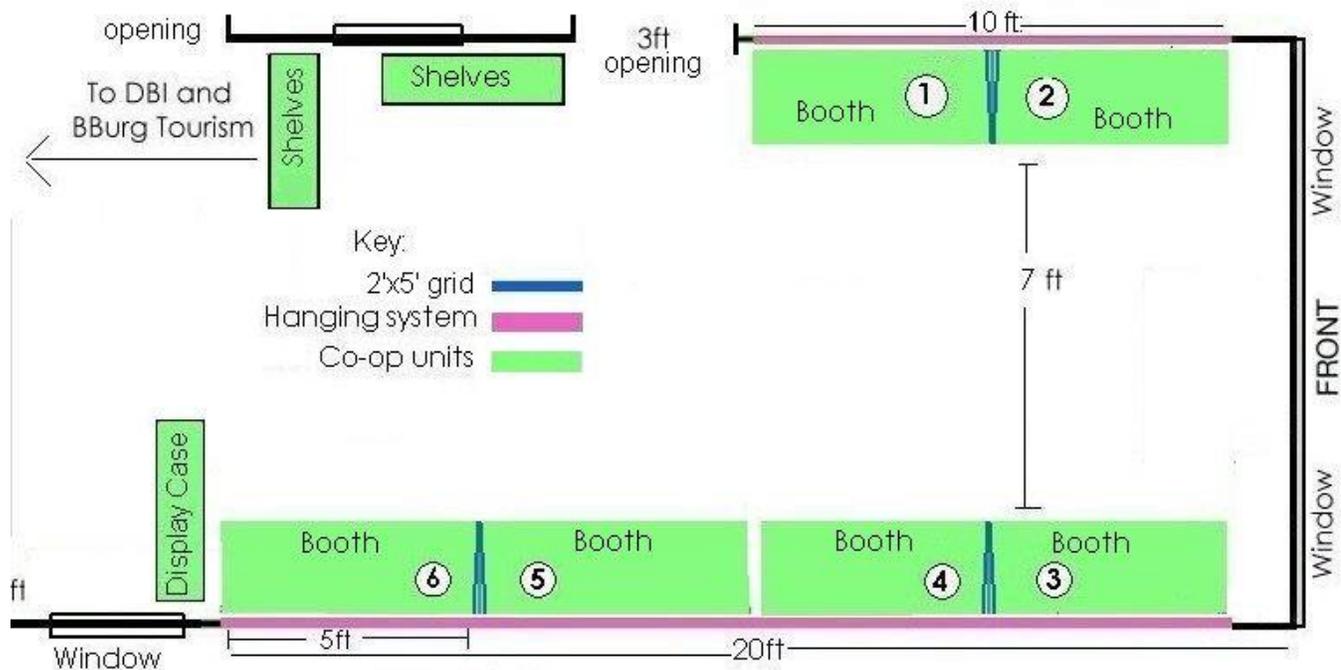


Proposed layout:



- Available for rental will be six booths, two shelf units, and one display case.
- Rental periods are three months beginning in April.
- Full amount is payable in advance.
- Shifts of volunteer time at the gallery are also required.
- Shifts will typically be four (4) hours and will include (but are not limited to)
 - monitoring the gallery
 - taking payment for sales
 - demonstrating art
- At times the space will be open at weekends with activities going on outside the gallery (such as plein air painting for example).
- Artists may form groups to rent space. A group of artists will be responsible for working out payments and shifts between themselves.

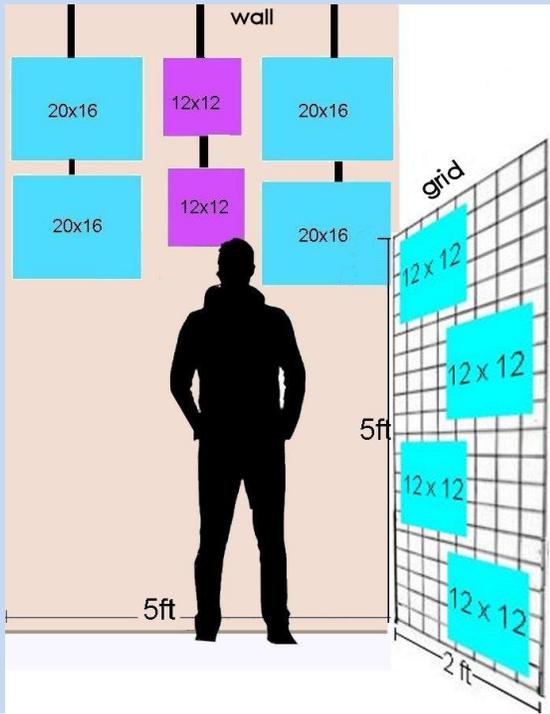
UNITS and TERMS:

Booth: \$25 + three shifts per month

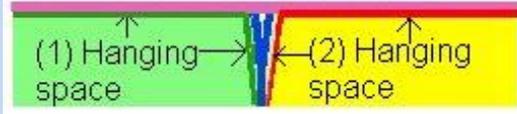
A booth consists of 5' of wall space (8 ft high) with a hanging system, plus one 2'x5' grid perpendicular to wall. The wall hanging system consists of a rail along the top of the wall, with 1/2" vertical strips containing one or more hanging clips.

The floor space could hold a chair, table, easel, or print display stand etc. Each space will have the same number of hanging strips, probably three. Artists are responsible for providing their own hangers for the grid.

Example booth



Key: 2'x5' grid 
Hanging system 



Bird's eye view of two booths

Shelves: \$3 per shelf + 1 shift per month

One to three shelves in a glass shelf unit. Note that the bottom shelf is too low to be functional. There are two shelf units. You may rent one or more shelves. Shelves are 1'x3'4"



Display Case: \$6+ 1 shift per month



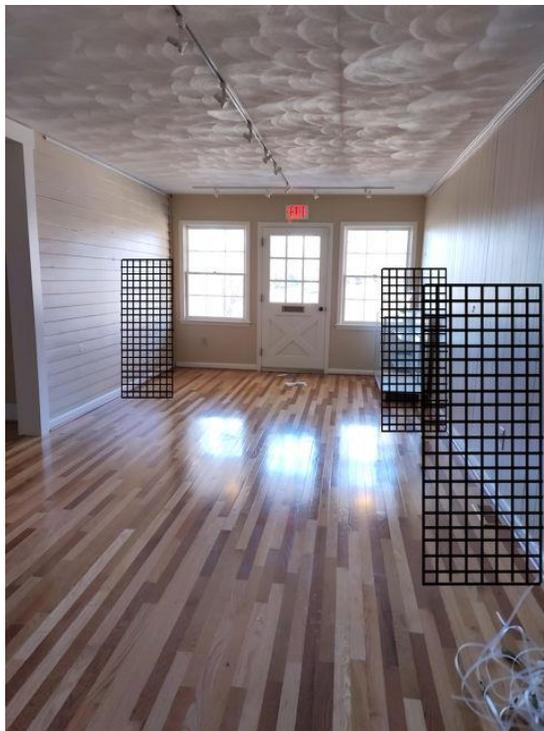
The **display case** contains two shelves. The display case is 18"x4', the shelves are smaller.

TO JOIN THE COLLECTIVE:

- You must be a BRAA member in good standing
- You may request space using the online form [here](#)
- If you are selected you will be given instructions to upload your inventory. This can be done in one of two ways:
 - Enter information through an online form [here](#)
 - OR Enter information in an Excel spreadsheet template (provided by BRAA)
- Each artist will sign a contract. In the case of several artists sharing a space they will all sign. At setup time the contract will also be signed by a BRAA representative, and a copy kept by BRAA. A printed copy of the inventory will be checked against items brought.
- You are responsible for insuring your own artwork. BRAA bears no responsibility for any damage or theft of the artwork
- You will be responsible for setting up their own space and hanging their own work

IN ADDITION:

- If more people sign up than we have room for, they will be picked on a first-come first-served basis. Those not picked will be first in line for the next session.
- BRAA will generate the labels for items from the electronic inventory. You are responsible for attaching the labels to your own work.
- When items are purchased while the BRAA Art Space is **not** staffed by BRAA artists, a 15% commission will be charged by TAL.
- Opening time and shifts are TBD, but will include weekends when TAL is not normally open.
- BRAA will determine the layout of grids, hanging strips, shelving units, and display case.
- BRAA will determine shifts.
- Initial booth and shelf setups will be reviewed by the BRAA Art Space manager(s) once installed.
- Items are expected to be family-friendly, of a professional appearance, well matted and framed, and using wire hangers (not saw-tooth). BRAA reserves the right to reject items that it considers do not represent the standards of the Association.



Proposed Layout of booths